



# Application for Employment

Applications are kept active for 6 months

<b>Personal Background</b>			Date: / /		
Name:					
Address:					
Street		City		State Zip	
Phone Number: ( )			Email:		
Referred by:					
Position Applying For:			Date you can start: / /		
Can you perform the essential functions of the position for which you are applying?				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	Specify Hours:		Salary Desired:	

<b>Work Experience</b> <i>You may include any verifiable work performed on a volunteer basis, internship, or military service.</i>					
<b>Current Employer:</b>					
Name:			Phone Number: ( )		
Address:					
Street		City		State Zip	
Name of Supervisor:			Position:		
Salary:		Start Date: / /	Leave Date: / /		
May we contact your current employer?			Yes <input type="checkbox"/>		No <input type="checkbox"/>
<b>Previous Employer 1:</b>					
Name:			Phone Number: ( )		
Address:					
Street		City		State Zip	
Name of Supervisor:			Position:		
Salary:		Start Date: / /	Leave Date: / /		
Reason for Leaving:					
<b>Previous Employer 2:</b>					
Name:			Phone Number: ( )		
Address:					
Street		City		State Zip	
Name of Supervisor:			Position:		
Salary:		Start Date: / /	Leave Date: / /		
Reason for Leaving:					

<b>Educational Background</b>					
High School:			Grade Completed: 9 10 11 12 GED		
Name and Location					
College:					
Name and Location					
Major Areas of Study:					
Degree(s) Earned:					
Specialized Technical Skills and Training: <i>List any other Technical Skills or Training you may have.</i>					



## Application for Employment, Cont'd

<b>References</b>		
<b>Reference 1:</b>		
Name:	Company:	Position:
Phone Number:	Email:	
<b>Reference 2:</b>		
Name:	Company:	Position:
Phone Number:	Email:	
<b>Reference 3:</b>		
Name:	Company:	Position:
Phone Number:	Email:	

Have you ever applied to Banning Engineering before?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you willing to work overtime?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have a valid Driver's License?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you legally eligible to be employed in the United States?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you are a minor, can you produce the work certificate necessary to obtain employment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been arrested for or convicted of a crime that has not been expunged by a court? <i>(Convictions are not necessarily a bar to employment)</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please describe fully the convictions, nature of the offenses, and your rehabilitation:		

## Applicant's Statement

The above information is complete and true to the best of my knowledge. I understand that any misrepresentation or omission on my part of the facts in the application may result in immediate dismissal.

Additionally, I authorize Banning Engineering PC to conduct any investigation necessary concerning my background and release The Company from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

By signing this application, I understand that if hired by Banning Engineering PC, I will be an employee at will. This means my employment with Banning Engineering PC may be terminated at any time at the option of either Banning Engineering PC or myself. I also understand neither this application nor any communication by a management representative is intended to create or does in fact create a contract of employment.

Applicant Signature: \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_